



Magnetic Island Community Development Association
P.O. Box 133 Nelly Bay, Qld 4819
ABN: 88303909978 Incorporated Association 11505
President: Les Sampson E: micda.president@gmail.com
M: 0408 803 961

MINUTES FOR ANNUAL GENERAL MEETING 2022

DATE/Time: 29th May 2022 11AM

VENUE: Amaroo, Magnetic Island

ITEMS:

1. Welcome & Apologies & Proxies

Les Sampson welcomed all to the meeting, and clarified that MICDA's financial year is a calendar year, and this AGM covers the years 2020 and 2021. MICDA did not hold an AGM in 2021 (for the 2020 year) due to covid, as per the Office of Fair Trading's dispensations.

Rob Dorgelo provided 'house rules' for the meeting:

- MICDA invites considered comments on the program and projects that MICDA has been active on
- Discussion priority will be given to MICDA members
- Comments limited to 2 minutes, follow up questions only after all other views are heard
- All comments and questions must be respectful and constructive
- Voting on resolutions and elections is restricted to financial members of MICDA

Libby Illidge acknowledged country, the Wulgurukaba people as the Traditional Custodians of Magnetic Island/Yunbenun, and paid respects to elders past, present and emerging.

Libby Illidge called for apologies and proxies and combined with those received via email.

Apologies: Sara Shaw, Lorna Hempstead, Jenny Terry, Aniko Papp, Michael Kivit, Tania Thoreau.

Proxies:

Susan Zann to Libby Illidge;
Andrea Marion to Libby Illidge then Les Sampson;
Rose Gordon to Libby Illidge then Chris Sampson;
Blanche D'anastasi to Libby Illidge then Les Sampson;
Sarah Swain to Les Sampson then Libby Illidge;

Present:

Management Committee: Les Sampson, Rob Dorgelo, Chris Sampson, Libby Illidge
Members: Tim Downs, Helen Downs, Annie Niven, Gerard Mifaud, David Tranter, Natalie Samuels, Peter Jackson, Tim Hempstead, Paul Groves, Max Kadel, Darrie Lisle, Peter Hansen, Lea Scherl, Prue Smith, Peter Illidge, Vicki Dorgelo, Gethin Morgan, Julie Woodlock, Carolyn Dixon, Julie Walder, Jenny Mulcahy, Deborah Barber, Laura Dunstan, Jo Petersen, Janeen Mapson (Nic), Katria Goudkamp, Angela Moore, Freek Michael Inch, Pen Sheridan, George Hurst

Non-members: Judy Taylor, Cate Paton, Nick Doran, Ben Coman, Debbie Denison, Gemma Wickens.

2. Minutes of 2020 AGM

The minutes of the 2020 AGM have been available to members via the MICDA website and email, and hard copies were circulated at the AGM.

Jenny Mulcahy moved that they were an accurate record of the 2019 AGM meeting, seconded by Freek Michael Inch, and carried by a show of hands of those who were present at the 2019 AGM

3. President's Report

Les presented the president's report, full copy attached.

- A hard copy of a diagram of MICDA activities was distributed to the meeting. Activities fall into 3 general areas: original role as governance for community groups; project-based activities (getting funding, doing projects, acquitting and reporting); island future working groups to help shape the future of the island.
- New website – thanks to Sara Shaw for building the website and producing newsletters, administering facebook, and handling all key correspondence/communications to members.
- Thanks to all working group coordinators and members, and the management committee,
- Special thanks to the treasurer, for stepping up and handling the massive increase in transactions resulting from the success of many working groups in obtaining funding.
- Note that Les Sampson is not a signatory on the bank account
- Note 2nd life member of MICDA Tania Thoreau, ratified by Management Committee meeting in May 2022. Round of applause to acknowledge Tania's tireless contribution to MICDA.
- Noted community dialogue on FB questioning MICDA's transparency and operations. Thanks to community members for rallying and supporting MICDA and contributing to the positive communications about MICDA's activities.

Libby Illidge moved that The President's report be accepted, seconded by Rob Dorgelo, and carried by a show of hands.

4. Working group and project reports

Coordinators or other representatives of working groups gave the following reports.

- Musos club – verbal report only from Freek Michael Inch. Musos meets monthly at the mens shed in HSB. MICDA membership covers insurance and helps to link Musos to the rest of the community via the newsletters, website and other communications. Freek thanked MICDA for their support of Musos. Each month, it takes approx. 8 volunteer hours to set up and host the night. On the best night – recent anniversary event - 200 people attended and received \$380 in donations. On the worst night – only 9 people attended which is disappointing given the effort required to set up. Typically approx. 20-30 people attend.
- Zero Waste – Julie Woodlock provided a demonstration of the website <https://www.zerowastemi.org.au/>, and a written report attached
- Community gardens - Katrina Goudkamp provided a written report attached
- Wallaby Refuge – Darrie Lisle gave a verbal report. The biggest death by vehicles is Wallabies. In Qld, 15.5K insurance claims for vehicles hitting wildlife. Highest Charters Towers, 2nd highest Townsville (including MI). Darrie stressed the importance of always check for joeys, as 50% of road kill will be female and likely to have a joey on board. Rock Wallabies are raised and released on MI; agile wallabies are cared for on the island for stage 1 only then transferred to the mainland for stage 2 and release.
- MIFCO – Coordinator was not present so Libby Illidge provided a brief update. MICDA continues to support MIFCO with wildlife permit and as a working group, although MIFCO has recently made the decision to incorporate as a separate organization, which MICDA will assist with. MICDA recently obtained a grant for MIFCO from Glencore to build a flight cage, initially proposed on the land adjacent to MINT facility in HSB but recent discussions about alternative sites that are more suitable, including a private

property in Nelly Bay. Discussions are ongoing, and may include co-location with Koala hospital.

- MINT – Paul Groves provided a presentation attached.
- Swimming Pool – Leah Scherl provided a verbal report. The swimming pool has been closed to public use since June 2021. The pool committee (school-managed) had written to TCC and Qld Government explaining why the community needs the pool for public use. TCC used to give the school \$25K/year to allow the pool to open to the public (life savers, public liability insurance contribution) but is no longer providing the funding. TCC explanation is that no application from the pool committee (managed through the school) was received so budget was not allocated. The pool is currently available for commercial use and Lisa Nugent runs 'swim squad' classes available to adults. The pool working group within MICDA is now established to seek reinstatement of a relationship between TCC and Education Qld/school to allow the pool to open to the public. Petition is available, and the working group have prepared a draft proposal and costing. Les is investigating public liability insurance. Goal is for the pool to be available 2 hrs/day, with a life saver, and public liability insurance. 7 days/week, 9 months of the year.
- Carolyn Dickson verbal report. Last year – covid worked in favour by increasing the numbers of people available for weeding. 326 volunteer attendances over 18 sessions in 2021. Most come from the mainland – bringing a labour resource to the island. QPWS and Sealink provide ferry tickets. Regular weeding sites around the island. Sometimes other activities eg rubbish collection. Sites are: Vine thicket Nelly Bay; Forts estate (up Gifford), western end HSB Endeavour Ck, Florence Bay, West Point, Arthur Bay, Stick Lease. New site this year – Hawkins Pt track Picnic Bay. Important to return to set sites every year. Direction/oversight from Gethin Morgan, and contact ranger Sarah. Carolyn invites more people to join. Carolyn received an Australia Day award from TCC, for excellence in conservation.
- Reef Assist – Chris Sampson provided a written report attached
- Community Action Plan – Gemma Wickens provided a written report attached
- Arcadia to Forts trail – Rob Dorgelo provided a verbal report. The need for a trail between Olympus Cres to the 'tetra' track was identified as a safety issue, to keep walkers off the road. Collaboration with MINCA. A concept built form deviation was developed, and work is now proceeding on verting to modular units on the substructure so that a construction estimate can be made. Another round of consultation with stakeholders is due (TCC, DES/QPWS)

5. Treasurer's Report

Chris Sampson presented the Treasurer's report including audited financial reports for the years 2020 and 2021. There has been a major jump in cash flow during the 2 years due to working groups being successful in obtaining funding for several significant projects. This meant we needed to change our accounting practices in many ways: GST registration, quarterly reporting BAS and PAYG ; management of employees (24 part time) needing superannuation and work cover. MICDA books have moved from a simple spreadsheet to MYOB, and many steep learning curves and significant extra work for the treasurer. There have also been some major capital expenses for the Reef Assist program, also training expenses (6 employees Cert III and 1 employee Cert II). In addition to the paid employment, hundreds of volunteer hours also a massive in-kind contribution.

Q – Can you breakdown the administration costs.

A – Majority of admin tasks are performed on a volunteer basis. Admin costs incurred include venue hire, catering, training costs, item storage costs, additional insurance, and payment to project manager for ReefAssist project. The Project Manager is Chris Sampson as a contractor via company TDC. Local providers were initially sought for the project management role but withdrew due to other commitments, so TDC/Chris agreed to fill the role.

All paid positions (employment and contractor) have been filled via due process taking into account any conflicts of interest. For example, Les Sampson was excused from the management committee's deliberation and decision to engage TDC/Chris Sampson as project manager. All other

recruitments occurred following due process.

Suggestion: That future financial reports include 'related party' payments itemized separately within the financial reports. A related party would be a MICDA member (eg who then becomes an employee or is contracted to perform tasks).

Clarification - there are no paid MICDA positions, however some positions within projects may be paid if the funding arrangement allows it.

All agreed that in future, financial reporting should break down categories of expenditure to include payments to members vs non-members. This could be as a note, or as a breakdown of amounts by categories. Also include in-kind value of voluntary time spent on projects and tasks wherever possible.

Suggestion – expand the management committee to allow for conflicted parties to be excused from relevant discussions and still allow a sufficient group remaining for discussion and decision.

Peter Hansen moved that the Treasurer's Report combined with Audited Financial Reports for 2020 and 2021 be accepted, seconded by Rob Dorgelo, and carried by a show of hands.

6. Management Committee Elections

All positions were declared vacant, and Les Sampson passed the chair to Rob Dorgelo for acceptance of nominations for vacant positions.

Libby Illidge advised that nominations had been received for President, Vice President, Treasurer, Assistant Treasurer, and 2 Ordinary members as below.

These positions were appointed unopposed, and the chair passed back to Les Sampson as President.

While one member had agreed to a nomination for secretary she had since withdrawn the nomination due to a promotion at work.

Libby Illidge expressed a reluctance to continue in the secretary role due to limited capacity given work commitments. Vicki Dorgelo agreed to join the committee as an ordinary member, and provide assistance to the secretary. On this basis, Libby agreed to stand again as secretary and was elected unopposed, as was Vicki Dorgelo as an ordinary member.

Peter Jackson queried the role of the ordinary member on the management committee, and whether or not they had voting rights. It was confirmed that ordinary members on the management committee do indeed have voting rights, if they were either appointed to the management committee by a general meeting (AGM or Special General Meeting); or appointed directly by the management committee. Peter Jackson agreed to a nomination to the management committee as an ordinary member.

The following table summarises the management committee positions passed by show of hands.

Position	Nominee	Moved	Seconded
President	Les Sampson		
Vice President	Rob Dorgelo		
Secretary	Libby Illidge	Peter Jackson	Vicki Dorgelo
Treasurer	Chris Sampson	Libby Illidge	Les Sampson
Assistant Treasurer	Annie Niven	Chris Sampson	Libby Illidge
Ordinary member	Leah Scherl	Libby Illidge	Les Sampson
Ordinary member	Deborah Barber	Deborah Barber	Les Sampson
Ordinary member	Vicki Dorgelo	Libby Illidge	Les Sampson
Ordinary member	Peter Jackson	Les Sampson	Libby Illidge

7. Appointment of Auditor

Les Sampson moved that O'Regan and Laird be re-appointed as MICDA auditor for 2022. Seconded by Deborah Barber. Carried by show of hands.

8. Other business

- VMR biogen equipment will arrive in the next 2 weeks. Likely to be located at the HSB school as an interim solution. May end up being relocated to Nelly Bay. The biogen unit is funded separately to Reef Assist, funding doesn't come to MICDA but the equipment is purchased and provided to MICDA. MICDA will own the asset.

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9. Close AGM 1.35pm