**MINUTES FOR THE ANNUAL GENERAL MEETING OF**

**Magnetic Island Community Development Assoc. Inc.**

Incorporated Associations Number: IA 11505 ABN: 88 303 909 978

Held at: **Armaroo, Mandalay Avenue, Nelly Bay** onSaturday 19th December 2020 10am

**Present:**

**Management Committee:** Les Sampson (president), Libby Illidge (Secretary), Chris Sampson (Treasurer).

**Financial Members:** Andrew Mulcahy, Jen Mulcahy, Marg Gooch, Peter Hansen, Freek, Julie Walder, Carolyn Dixon, Sarah Swain, Paul Groves, Sara Shaw, Peter Duckworth, Tania Thoreau

**Non-financial members or observers:**

**Apologies:** Lorna Hempstead, Rob Dorgelo (vice president), Vicki Dorgelo, Rose Gordon, Judy Taylor, Peter Illidge, Fiona Moran

**Proxies:** Darrie Lisle to Libby Illidge; Lorna Hempstead to Les Sampson

**1. Welcome and Opening.**

Meeting opened at with the president’s welcome to those present and acknowledgement to Country, paying respects to Wulgurukaba people as the Traditional Owners of the meeting place, and paying respect to elders past, present and emerging. Noted attendance and apologies as recorded in the attendance sheet.

**2. Minutes of the previous AGM**

Minutes of the AGM held on 22nd June 2019 were tabled and moved by Tania Thoreau as a true record of that meeting. Seconded Margaret Gooch.. Carried by a show of hands.

**3.Timeframe of the meeting.**

It was confirmed that this meeting covers the operation of MICDA for the calendar year 2019. The delayed date of this AGM was due to Covid-19 issues as permitted by the Queensland Office of Fair Trading.

**4. President’s Report**

President’s Report covering 2019 was tabled and presented by the president Les Sampson. It has been a very busy, productive and growing year despite setbacks due to Covid-19. Rather than ask each Working group coordinator to provide a report, the President’s Report contained a summary of each groups activities as reported in the MICDA newsletters which were distributed during the year. Working group representatives were then available for Q&A.

Noted discussion on following points:

* A grievance procedure was developed for one working group, but is adopted for the whole organization to assist in any disputes that may arise in future.
* Development of a position on how the MIFCO working group deals with rehabilitated Agile wallabies. Members asked for access to this policy. **ACTION:** email the Agile wallaby position to all members; and put on MICDA website.
* Green waste strategy for MI – opportunity to collect food scraps from restaurants, issue of separating napkins and other items that get scraped off plates (pending whether or not they are biodegradable). Use of sprayed emulsion of microbes to rapidly turn food waste into soil due to microbial breakdown.
* Continued tireless work by MI National Parks Volunteers (weeders) working group. The volunteers are now on the organizational chart of QPWS – significant acknowledgment of the role the group plays and their contribution to the National Park’s values. **ACTION:** weeders to notify Sara Shaw of dates for weeding for notification to all members, with those interested referred to Carolyn Dixon.
* Carolyn Dixon raised the issue of parking in town for those coming to MI for community events (weeders, school sports). Parking on verge/grass at Enterprise House results in parking fines. **ACTION:** Les Sampson and Tania Thoreau to discuss and raise with our councilor if needed.
* Forts track upgrade was discussed.
* MINT working group – has reactivated and re-operationalised the turtle hospital due to ReefHQ closure for refurbishment. Paul Groves advised 3 areas of focus for response/operations: turtle hospital; turtle strandings; and nest monitoring.
* Establishment of the Magnetic Is Community Advisory Network (CAN) and Health working group – advising Townsville Hospital Health Service about Magnetic Island’s systemic health needs. Members encouraged to fill in the health survey. Also the new Palliative care working group was noted and discussed.
* Musos club have joined MICDA as a working group. Difficulty organizing a venue that will allow BYO for meetings, and that is affordable.
* New working groups: Playgroup (Fiona Moran), IT/Internet on MI (Ben Howl).

**Current initiatives noted**:

* Decarbonization sustainability audit
* Reef Island Community Action Plan
* Member survey and quarterly newsletter
* Support letters and advice to other community groups
* Sessions with AMG – councilor
* Explore ideas about a sustainability energy plan for MI
* Several new potential island working groups are in discussion amongst the various MI community groups. Vision is for a whole of island approach to further the vision of MI as a world-leading sustainable island. MICDA will participate in all, may lead some.

Acceptance of the President’s Report and the reports from working group representatives was moved by Libby Illidge, seconded by Peter Duckworth, and carried by a show of hands.

**5. Treasurer’s Report**

Treasurer’s Report minus Audited Financial Statement for 2019 was presented and explained by treasurer Chris Sampson. The treasurer noted that the auditor (Ian Bolton) nominated at the last AGM had retired and was unavailable to undertake this audit. The executive appointed an interim auditor O’Regan and Laird Accountants, to undertake the 2019 audit. The auditor report is not available at this time, but there are no issues raised to date by the auditor. The treasurer presented a financial summary for 2019.

The treasurer noted the continuing system of sub-accounts for each of the working groups for more streamlined tracking of transactions and managing operations and noted the importance of MICDA’s accountability especially when dealing with grant monies. The Treasurer also moved a vote of thanks to Tania Thoreau for assistance with bookkeeping during the year.

The interim appointment of O’Regan and Laird Accountants by the Management Committee as a replacement for Ian Bolton due to retirement was endorsed. Moved Paul Groves; Seconded Marg Gooch. Carried by show of hands.

The Treasurer’s Report minus Audited Financial Statement for the 2019 year was accepted, subject to an auditor’s report (when available) consistent with the treasurer’s report as tabled and presented. Moved Tania Thoreau Seconded Peter Hansen, carried by show of hands.

**6 Appointment of Auditor**

O’Regan and Laird was agreed for re-appointment as Auditor for 2020. Moved Freek, Seconded Peter Hansen, accepted by a show of hands. .

**7. Election of the New Executive**.

The president declared all positions vacant.

No written nominations for executive positions were received prior to the meeting.

Existing executive members accepted nominations from the floor as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | President  Les Sampson | Vice president  Rob Dorgelo | Secretary  Libby Illidge | Treasurer  Chris Sampson |
| Nominated | Peter Hansen | Les Sampson | Sara Shaw | Peter Hansen |
| Seconded | Sarah Swain | Tania Thoreau | Peter Duckworth | Paul Groves |

All nominees were elected unopposed into their respective positions by a show of hands.

**Other Committee Members:**

Tania Thoreau moved Les Sampson; seconded Libby Illidge. Elected by show of hands.

**8. Any other General Business pertinent to AGM**

Discussion about the MICDA constitution. It is needs a review and amendments to better reflect the work of the association.

**ACTION:** The Management Committee to form a sub-committee to review the constitution, and present proposed amendments to the next AGM. Moved Les; seconded Pete Duckworth passed by show of hands.

**9. Formal closure of AGM**

The AGM closed at 11.30am.

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Present: as per AGM.

1. Meeting opened at 11.30am. President Les Sampson invited those present to raise issues from the floor.

* Sara Shaw noted that everyone works hard but not without enough time to socialise about MICDA issues. MICDA is not seen as an open organisation, as some of the other groups on the island. Sara proposed we organise an open community get-together. MICDA new years drinks? Maybe an annual MICDA birthday party? **ACTION** Sara to develop a draft plan, possibly for something in the new year, and bring as a proposal to the Management Committee.
* Sara Shaw advised that the New Residents Kit – is now online on Whatsonmagneticisland.com.au.
* It was noted that MICDA Newsletters only go to members, but the wider community will be interested in MICDA activities and achievements. Proposed that the newsletter be printed in hard copy for a letterbox drop annually. To avoid high cost (and paper use) consider printing a limited number of each newsletter in hard copy and distribute to pick-up places (supermarket, etc). **ACTION** Management Committee to produce hard copies of newsletters for pick-up from distribution points.
* The issue of child safety was raised, as some working group activities might involve minors (playgroup, MINT, Musos, zero waste). **ACTION** Les Sampson to consult with playgroup and others and consider need for a MICDA policy/practice on child safety.
* It was noted that many working groups were not fully aware of the rules and regulations about WGs(according to MICDA’s constitution). **ACTION** Sara Shaw to send a copy of the constitution to chairperson of each working group plus put on website, noting that the constitution is under review by the Management Committee (as per action from AGM).
* Les Sampson clarified to all present that all external correspondence should go on MICDA letterhead and under signature of president unless delegated. **ACTION** all.

1. General Meeting closed at 12.30pm